

**CHANCERY COURT OF TENNESSEE  
140 ADAMS AVENUE MEMPHIS, TENNESSEE 38103  
FOR THE THIRTIETH JUDICIAL DISTRICT AT MEMPHIS**

**SUMMONS IN CIVIL ACTION**

NO. \_\_\_\_\_ AD DAMNUM \$ \_\_\_\_\_ AUTO ☐ OTHER ☐

\_\_\_\_\_  
PLAINTIFF  
VS \_\_\_\_\_ Home Address

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
DEFENDANT  
\_\_\_\_\_  
Home Address  
\_\_\_\_\_  
Business Address

TO THE DEFENDANT(S): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You are hereby summoned and required to defend a civil action by filing your answer with the Clerk of the Court and serving a copy of your answer to the Complaint on

Plaintiff's attorney, whose address is: \_\_\_\_\_

within THIRTY (30) DAYS after this summons has been served upon you, not including the day of service. If you fail to do so, a judgment by default may be taken against you for the relief demanded in the Complaint.

KENNY W. ARMSTRONG, Clerk and Master

**ATTESTED AND ISSUED**

\_\_\_\_\_ By \_\_\_\_\_ D.C.

TO THE DEFENDANT(S):

NOTICE: Pursuant to Chapter 919 of the Public Acts of 1980, you are hereby given the following Tennessee law provides a four thousand dollar (\$4,000.00) personal property exemption from execution or seizure to satisfy a judgment. If a judgment should be entered against you in this action and you wish to claim property as exempt, you must file a written list, under oath, of the items you wish to claim as exempt with the Clerk of the Court. The list may be filed at any time and may be changed by you thereafter as necessary; however, unless it is filed before the judgment becomes final, it will not be effective as to any execution or garnishment issued prior to the filing of the list. Certain items are automatically exempt by law and do not need to be listed: these include items of necessary wearing apparel (clothing) for yourself and your family and trunks or other receptacles necessary to contain such apparel, family portraits, the family Bible, and school books. Should any of these items be seized, you would have the right to recover them. If you do not understand your exemption right or how to exercise it, you may wish to seek the counsel of a lawyer.

**COST BOND**

I hereby acknowledge and bind myself for the prosecution of this action and payment of all costs not to exceed \$500.00 in this court which may at any time be adjudged against the plaintiff in the event the said plaintiff shall not pay the same.

Witness My hand this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

Certification when applicable

I, KENNY W. ARMSTRONG, Clerk and Master  
of the Chancery Court, Shelby County Tennessee,  
certify this to be a true and accurate copy as filed  
this \_\_\_\_\_

KENNY W. ARMSTRONG, Clerk and Master

By \_\_\_\_\_, D.C.

\_\_\_\_\_  
Surety

RETURN ON SERVICE OF SUMMONS

I HEREBY CERTIFY THAT I HAVE SERVED THE WITHIN SUMMONS:

By delivering on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ M.  
a copy of the summons and a copy of the Complaint to the following defendants

\_\_\_\_\_  
Mark Luttrell, Sheriff

By \_\_\_\_\_  
Deputy Sheriff

PRIVATE PROCESS SERVER

I HEREBY CERTIFY THAT I HAVE SERVED THE WITHIN SUMMONS:

By delivering on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ M. a copy of the  
summons and a copy of the Complaint to the following defendants

\_\_\_\_\_  
(PLEASE PRINT THE FOLLOWING)

\_\_\_\_\_  
Private Process Server

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Company

\_\_\_\_\_  
Signature

Other manner of service:  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that I have NOT served this Summons on the within named defendant(s)

\_\_\_\_\_ because \_\_\_\_\_  
is (are) not to be found in this County after diligent search and inquiry for the following reasons:

\_\_\_\_\_  
Mark Luttrell, Sheriff

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By \_\_\_\_\_  
Deputy Sheriff

NO. \_\_\_\_\_ D. \_\_\_\_\_

IN THE  
CHANCERY COURT  
OF TENNESSEE  
FOR THE THIRTIETH  
JUDICIAL DISTRICT AT MEMPHIS

SUMMONS IN CIVIL ACTIONS

\_\_\_\_\_  
PLAINTIFF

VS.

\_\_\_\_\_  
DEFENDANT

Came to hand \_\_\_\_\_

\_\_\_\_\_  
Attorney for Plaintiff

Tel. No. \_\_\_\_\_